MONTHLY REPORT OF TRAINING

MONTH OF APRIL 1955 — Page 1

FULL-TIME OTR COURSES	DATES	TOTAL	DD/P											MGT	DD/S										DD/I						I AB
			TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH		STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	ONE	OO	ORR	OSI	
BASIC COURSES																															
BASIC ORIENTATION COURSE 17 (ALSO 5 PPC/DDP & 2 CABLE SEC)	4-22 APRIL 1955	97	4	8		1	8	12	10	5	2	7	2		2	9		2	1			8		3					2		
OPERATIONS SUPPORT 15	25 APRIL-20 MAY 1955	51		6				13	1	4	3		1		1	3		1	1			6		3							
ADMINISTRATIVE PROCEDURES 59	4-15 APRIL 1955	41		1	1		10	8	3	6	2		5			2								1 2 1							
INSTRUCTIONAL TECHNIQUES 15	11-15 APRIL 1955	9					7									1								5 2							
CLERICAL INDUCTION TRAINING		8																													8
INTELLIGENCE COURSES																															
*INTELLIGENCE PRINCIPLES & METHODS 5 (ALSO 2 FROM OTHER GOV'T AGENCIES)	28 MARCH-22 APR 1955	16														3									1				10		
WORLD COMMUNISM 6 (ALSO 2 FROM OTHER GOV'T AGENCIES)	4-22 APRIL 1955	24				1	1	4	1	1	1		4			8								1							
*CONTACT DIVISION REFRESHER COURSE 1	28 MARCH-8 APRIL 1955	23																									23				
OPERATIONS COURSES																															
*CLANDESTINE METHODS & TECHNIQUES 12 (ALSO 1 FROM DDP)	7 MARCH-8 APRIL 1955	76	4	7	2		12	13	7	2	3	5	3			12	1	2				1		1							
CLANDESTINE OPERATIONS 7	18 APRIL-20 MAY 1955	49		2			8	15	4	1	2	5	4			8						1									
CLANDESTINE SERVICES REVIEW 4	4-22 APRIL 1955	22		1			4	7	1	4	2	1				1															
COUNTERESPIONAGE 8	18-29 APRIL 1955	18		1				6		3	2	2	3			1					1										
	28 MARCH-8 APR 1955	15					2	3	4	3	2																				
	21 MARCH-8 APR 1955	17						11	3		1		2			4															
	25 APRIL-13 MAY 1955	21					3	6	3		1		4			2	1														
	21 MARCH-8 APR 1955	10					1	2	3	1	1	1				1															
	18 APRIL-13 MAY 1955	14						7	2	2	1																				
	11-15 APRIL 1955	13	7				1	3	1				1																		
	19-20 APRIL 1955	17						3								2								17							
TUTORIAL TRAINING		5																													
PROJECT TRAINING																															
(redacted)		18 / 7		2			2	2 1	8 4	2 1	1 1	1																			
SPECIAL PROJECTS*		12						6	1		2	3																			
TOTALS: FULL-TIME OTR		583	15	28	3	2	61	122	56	35	26	25	29		3	57	4	5	2	16		7	5	25	2			23	12		8

+ NON-CIA   ++ REPORTED PREVIOUSLY

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MONTHLY REPORT OF TRAINING

MONTH OF APRIL 1955 **Page** 2

PART-TIME OTR COURSES	DATES	TOTAL	TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	ONE	OO	ORR	DSI	IAB
BASIC COURSES																															
EXPOSITORY WRITING 1	22 APRIL-JUNE 1955	21	1	4			4	3			2		1		1		5														
BASIC SUPERVISION 7 (ALSO 1 FROM CABLE SEC)	18-29 APRIL 1955	20	1	5												1	1			3					4	1	2		1	1	4	
BASIC MANAGEMENT 14	4-15 APRIL 1955	19		1							1				1	1													2	5	3	
CLERICAL INDUCTION TRAINING		118																														118
CLERICAL ORIENTATION 145-148		72																														72
CLERICAL REFRESHER COURSE 48	4-22 APRIL 1955	55		2	1		4	4	1	1	1	2	1			1	4	5		3				3	1	5	2	3		1	7	3
NON-CLERICAL BASIC TYPE-WRITING COURSE 3	4 APRIL-27 MAY 1955	25	3	8			1	1				1	1	1			2	1		1		1			2			1	2		
*TUTORIAL TYPING	4 APRIL-27 MAY 1955	1																														
SPEECH COURSE	1 APRIL-27 MAY 1955	11														11																
INTELLIGENCE COURSES																																
DDS INTELLIGENCE REFRESHER COURSE 4	12 APRIL-19 MAY 1955	17																4	2	10				1								
*INTELLIGENCE BRIEFING 4	14 MARCH-20 APR 1955	12		1																					4	3			1	3	
*READING IMPROVEMENT 22 (ALSO 1 FROM CABLE SEC)	28 FEB-15 APRIL 1955	20	3				2	4				1				2		2				1			3					1	
READING IMPROVEMENT 23(1 CS)	25 APRIL-10 JUNE 1955	14	2		1			3								2		1												3	
*FRENCH READING IMPROVEMENT 5	7 FEB-22 APRIL 1955	1									1																					
*SPECIAL READING IMPROVEMENT FOR OO/CONTACT	3 JAN 1955-INDEF	9																												9		
CIA LANGUAGE INSTRUCTION																																
**WRITTEN & SPOKEN ALBANIAN	6 DEC 54-INDEF	3	2						1																					2	1	
**ELEMENTARY CZECH (PHASE II)	7 FEB-25 MAY 1955	5	1						1																							
**ELEMENTARY SPOKEN FRENCH (PHASE I)	7 FEB-MAY 1955	4		1						1						2																
**ELEMENTARY SPOKEN FRENCH (PHASE II)	7 FEB-MAY 1955	4						3																					1			
**ELEMENTARY SPOKEN GERMAN (PHASE I)	7 FEB-MAY 1955	6					4				1												1									
**ELEMENTARY SPOKEN GERMAN (PHASE II)	7 FEB-MAY 1955	6	1				1				1																		1	3	2	
**ELEMENTARY GERMAN READING	7 FEB-MAY 1955	7														2																
**INTERMEDIATE GERMAN	15 FEB-MAY 1955	4		1			3																									
**SPECIAL INTERMEDIATE GERMAN READING	1 MARCH 55-INDEF	4																								3					1	
**SEMI-INTENSIVE GERMAN	14 FEB-MAY 1955	4														4																
**ELEMENTARY SPOKEN ITALIAN	21 FEB-MAY 1955	6			1		1				4																					
**ELEMENTARY JAPANESE (PHASE I) (GROUP A)	31 AUG 54-INDEF	1																							1							
**ELEMENTARY JAPANESE (PHASE I) (GROUP B)	21 SEPT 54-INDEF	1																								1						
**ELEMENTARY JAPANESE (PHASE I) (GROUP C)	5 OCT 54-INDEF	2																								2						
**ELEMENTARY SPOKEN JAPANESE	10 JAN 55-INDEF	9						9																								
**ELEMENTARY SPOKEN JAPANESE	21 FEB 55-INDEF	1						1																								
**TUTORIAL JAPANESE	14 MARCH-1 JUNE 1955	1	1																													
**BEGINNING SPOKEN JAPANESE	15 MARCH-1 JUNE 1955	1														1																
TOTALS: PART-TIME OTR																															

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MONTHLY REPORT OF TRAINING

PART-TIME OTR COURSES	DATES	TOTAL	TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	ONE	OO	ORR	OSI	IAB
						DD/P											DD/S										DD/I				
CIA LANGUAGE INSTRUCTION (CONTINUED FROM PAGE 2)																															
**ELEMENTARY PERSIAN	18 OCT 54-INDEF	1							1																						
**ELEMENTARY ROMANIAN READING	7 FEB-MAY 1955	2																											2		
**ELEMENTARY RUSSIAN READING (PHASE I) (1 FROM ANOTHER GOV'T AGENCY)	7 FEB-MAY 1955	14														2	1									3			1	3	3	
**ELEMENTARY RUSSIAN READING (PHASE I)	7 FEB-MAY 1955	9										2				1														3	3	
**ELEMENTARY RUSSIAN READING (PHASE II)	7 FEB-MAY 1955	4										1													1				2		
**ELEMENTARY RUSSIAN READING (PHASE II)	7 FEB-MAY 1955	10										4				1											2		2		1
**ELEMENTARY RUSSIAN READING (OCD GROUP)	8 FEB-MAY 1955	5																							5						
**ELEMENTARY RUSSIAN (NSA GROUP)	10 JAN-MAY 1955	20	1																							2			17		
**ELEMENTARY RUSSIAN READING & SPEAKING (PHASE II)	8 FEB-MAY 1955	11		1											1										1	3			2	2	1
**INTERMEDIATE RUSSIAN (PHASE II)	7 FEB-MAY 1955	6	1							1		3													1						
**INTERMEDIATE RUSSIAN READING (ORR GROUP)	21 FEB-13 JUNE 1955	9																											9		
**ADVANCED RUSSIAN READING (PHASE II)	8 FEB-MAY 1955	4								1		1																	2		
**ECONOMIC RUSSIAN READING (1 FROM ANOTHER GOV'T AGENCY)	7 FEB-MAY 1955	9										1				1													6		
RUSSIAN FAMILIARIZATION	5 APRIL-MAY 1955	13					2																		5				4	1	
**RUSSIAN FAMILIARIZATION	8 FEB-MAY 1955	8				1																		2			1	2	1	
**SCIENTIFIC RUSSIAN (1 FROM ANOTHER GOV'T AGENCY)	7 FEB-MAY 1955	6																											1		4
**RUSSIAN WORKSHOP	7 FEB-MAY 1955	1																											1		
**ELEMENTARY SPOKEN SPANISH (PHASE I)	7 FEB-MAY 1955	5					1				4																				
**BULGARIAN WORKSHOP	7 FEB-MAY 1955	2	1							1																					
**HUNGARIAN WORKSHOP	7 FEB-MAY 1955	1	1																												
**POLISH WORKSHOP	7 FEB-MAY 1955	2	1																						1						
**FRENCH SEMINAR	2 DEC 54-INDEF	2							1	1																					
**FRENCH SEMINAR	27 JAN 1955-INDEF	1																				1									
**FRENCH SEMINAR	8 FEB 1955-INDEF	1						1																							
**GEOGRAPHIC FRENCH READING SEMINAR	15 FEB 1955-INDEF	7																											7		
**RUSSIAN SEMINAR	8 DEC 1954-INDEF	1										1																			
TOTALS: PART-TIME OTR		638	20	24	3	1	23	29	4	9	12	18	3	1	3	29	16	13	2	17		7	1	12	40	13		24	89	29	190

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MONTHLY REPORT OF TRAINING

MONTH OF APRIL 1955 — Page 3

Column groups: DD/P (TSS, FI, PP, IO, EE, FE, NE, SE, WE, SR, WH); DD/S (MGT, STAFF, OTR, COMMO, PERS, AUDIT, COMP, GC, LOG, MED, SEC); DD/I (OCD, OCI, ONE, OD, ORR, OSI); LAB

FULL-TIME EXTERNAL TRAINING	DATES	TOTAL	TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	ONE	OD	ORR	OSI	LAB
DEFENSE SCHOOLS																															
AIR WEAPONS ORIENTATION	4-8 APRIL 1955	1	1																												
	18-22 APRIL 1955	1																											1		
**AIR WAR COLLEGE	16 AUG 54-JUNE 55	1														1															
**ARMY WAR COLLEGE	20 AUG 54-JUNE 55	2			1																								1		
**ARMED FORCES STAFF COLLEGE	7 FEB-29 JUNE 1955	1														1															
**INDUSTRIAL COLLEGE OF THE ARMED FORCES	19 AUG 54-JUNE 55	1																											1		
**NATIONAL WAR COLLEGE	26 AUG 54-JUNE 55	3		1																						1	1				
**NAVAL WAR COLLEGE	20 AUG 54-JUNE 55	1																								1					
SPECIAL WEAPONS SCHOOL, FORT BLISS, TEXAS	4-8 APRIL 1955	1																												1	
EAST COAST GUIDED MISSILE COURSE, WASHINGTON, D. C.	10-23 APRIL 1955	3																												3	
**ARMY SUPPLY MANAGEMENT COURSE, FORT LEE, VIRGINIA	10 MARCH-17 JUNE 1955	1																				1									
SANDIA SPECIAL WEAPONS COURSE, SANDIA BASE, NEW MEXICO	4-8 APRIL 1955	1																												1	
OFFICERS CANDIDATE SCHOOLS																															
**ARMY		16							1							15															
**AIR FORCE		6						1								5															
LANGUAGE AND AREA																															
**PROGRAM C (RUSSIAN)	2 AUG 53-30 JUNE 55	3																							1				1	1	
	1 AUG 54-JUNE 56	2																							1				1		
**PROGRAM G (JAPAN)	16 JUNE 53-JUNE 55	3						2								1															
	1 JUNE 54-JUNE 56	2						2																							
**ARMY LANGUAGE SCHOOL	3 JUNE 54-APRIL 55	1					1																								
	25 OCT 54-17 SEPT 55	1					1																								
	28 OCT 54-SEPT 55	2						2																							
	17 MARCH 55-FEB 56	1	1																												
**NAVY LANGUAGE SCHOOL	5 OCT 54-JUNE 55	5										3												1		1					
	3 JAN 55-SEPT 55	1										1																			
	3 JAN 55-MARCH 56	1						1																							
		1						1																							
**FSI LANGUAGE		9					4	5																							
**MISCELLANEOUS AREA & LANGUAGE		10						3																					7		
**MISCELLANEOUS COURSES		11															1					2	1	1				2	4		
TOTALS: FULL-TIME EXTERNAL		92	2	1	1		6	17	1			4				23	1					3	1	2	2	3	1	2	16	6	

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MONTHLY REPORT OF TRAINING

MONTH OF **APRIL 1955** — Page 4

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Column groups: DD/P = TSS, FI, PP, IO, EE, FE, NE, SE, WE, SR, WH · DD/S = MGT, STAFF, OTR, COMMO, PERS, AUDIT, COMP · then GC, LOG, MED, SEC · DD/I = OCD, OCI, ONE, OO, ORR, OSI · IAB

PART-TIME EXTERNAL TRAINING	DATES	TOTAL	TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	ONE	OO	ORR	OSI	IAB
LANGUAGE AND AREA																															
MISCELLANEOUS AREA & LANGUAGE		7	1													2	1								1			1		1	
** FSI LANGUAGE		11					1	1	5	3						1															
** MISCELLANEOUS AREA & LANGUAGE		35	1					1	12		4					1									5	2		7	1	1	
MISCELLANEOUS EXTERNAL COURSES																															
** IBM - WASHINGTON, D. C.		6																		5					1						
** ECONOMIC		13																							2				11		
** TECHNICAL		65	10													1	49											5			
** OTHER		49	4				1							3		1	2		2	2	1	5	2	1	4	1		2	18		
TOTALS: PART-TIME EXTERNAL		186	16				2	2	17	3	4			3		6	52		2	7	1	5	2	1	13	3		15	30	2	
GRAND TOTALS: (Excluding orientation and self-study)		1499	53	53	7	3	92	170	78	47	42	47	32	4	6	115	73	20	4	40	1	22	9	40	57	19	1	64	147	37	198
APRIL ENTRANTS																															
FULL-TIME OTR COURSES		399																													
PART-TIME OTR COURSES		361																													
FULL-TIME EXTERNAL COURSES		14																													
PART-TIME EXTERNAL COURSES		4																													
TOTAL		778																													
ORIENTATION AND SELF-STUDY																															
DEFENSE SCHOOLS — INDUSTRIAL COLLEGE OF THE ARMED FORCES (ALSO 1 FROM DDI)		16														1							1						1	12	
LANGUAGE SELF-STUDY (ALSO 1 FROM DDP)		97	2	4			7	16	8	3	7	7	3			5	3			6				3	3	3	1	5	8	2	
INDUCTION COURSE		231																													231
TOTALS: ORIENTATION AND SELF-STUDY		344	2	4			7	16	8	3	7	7	3			6	3			6			1	3	3	3	1	6	20	2	231

++ *REPORTED PREVIOUSLY*

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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:					TELEPHONE	NO.
						DATE / May 1953

TO	ROOM NO.	DATE REC'D	DATE FWD'D	OFFICER'S INITIALS	TELEPHONE	COMMENTS
1. ᴰᴬ/DDS ████	1 East Bldg					
2. 25X1A9a						
3.						
4.						
5.						
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15.						

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